

## **BOARD MEETING MINUTES**

### **MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES**

December 20, 2012

The Mississippi Department of Information Technology Services Board met in the Board Room of the ITS Office Building, 3771 Eastwood Drive, Jackson, Mississippi 39211, on Thursday, December 20, 2012, at 11:00 a.m.

#### **Members Present:**

Derek Gibbs, Chairman

Rodney Pearson, Vice-Chairman

John Hairston

Lynn C Patrick

Thomas A. Wicker

#### **Legislative Advisors Present:**

Senator Sampson Jackson, II

Representative Gary V. Staples

#### **Staff Members Present:**

Craig Orgeron, ITS Executive Director

Michele Blocker, Chief Administrative Officer

Lynn Ainsworth, Information Systems Services (ISS) Division Director

Donna Rogers, Special Assistant Attorney General  
Jay White, Information Security Division Director  
Laura Pentecost, Data Services Division Director  
Roger Graves, Telecomm Services Division Director  
David Johnson, Internal Services Division Director  
Drew Schimmel, Special Assistant Attorney General  
Tina Wilkins, ISS Technology Consultant  
Anthony Hardaway, ISS Technology Consultant  
Debra Spell, ISS Technology Consultant  
Gary LeBlanc, ISS Technology Consultant  
Renee Murray, ISS Technology Consultant  
Donna Hamilton, ISS Technology Consultant  
Teresa Washington, ISS Technology Consultant  
Stephen Houston, ISS Technology Consultant  
Ben Garrett, ISS Technology Consultant  
Caren Brister, Strategic Services Division  
Debra Brown, Strategic Services Division  
Ravaughn Robinson, Strategic Services Division  
Leslie Swilley, Internal Services Division  
Gina Sullivan, Internal Services Division  
Mark Scutch, Data Services Division

Others Present:

Joey Songy, Mississippi Office of the Governor

Sophia Scutch

Marc Wilson, Mississippi State Department of Health

Lee Winborne, Mississippi State Department of Health

Rita Rutland, Mississippi Division of Medicaid

Will Simpson, Mississippi Department of Human Services

Chris Christmas, Mississippi Department of Human Services

Jackie Surrell, Mississippi Department of Human Services

Valeria O'Neal, Mississippi Department of Human Services

Christian Pruett, Mississippi Community College Board

Cheryl Crawford

Karen Newman, The Clay Firm

Brent Duncan, AT&T

Terrell Knight, CSpire Wireless

Lee Ann Mayo, Capitol Resources

Ed Gogol, Presidio

John Sullivan, Presidio

Mark Hollingsead, Ciber

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Derek Gibbs called the meeting to order, and introduced Mark Scutch and his daughter Sophia to lead the Pledge of Allegiance to the United States Flag. Mark and Sophia Scutch led the audience in the Pledge of Allegiance.

Guests introduced themselves.

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Agenda Item No. 1: Derek Gibbs directed the Board's attention to the first agenda item, approval of the minutes from the ITS Board Meeting on November 29, 2012.

On motion by Tom Wicker and second by Rodney Pearson that the minutes of the November 29, 2012 meeting be approved as written:

Motion carried; unanimously.

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Agenda Item No. 2: Stephen Houston and Marc Wilson, Chief Systems Information Officer, presented the recommendation for Project No. 40202, submitted under the ITS Planned Purchases Procedure for Fiscal Year 2013 by the **MISSISSIPPI STATE DEPARTMENT OF HEALTH (MSDH)** Health Informatics. The staffs of ITS and MSDH jointly recommend approval of the planned purchases request to purchase a three-year Enterprise Agreement using the Microsoft Express Products List from CDW-G, at a cost not to exceed \$1,942,455.96 during Fiscal Years 2013-2015.

On motion by John Hairston and second by Rodney Pearson that the staff recommendation be approved:

Motion carried; with Lynn Patrick opposing the motion.

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Agenda Item No. 3: Teresa Washington and Rita Rutland, Chief Systems Information Officer, presented the evaluation and recommendation of proposals received in response to RFP No. 3686-39801 for the acquisition of professional services to implement a Service Oriented Architecture (SOA) based Nationwide Health Information Network (NHIN) Platform for the

**OFFICE OF THE GOVERNOR – DIVISION OF MEDICAID (DOM).** The staffs of ITS and DOM jointly recommend the selection of Willow Healthcare Consulting LLC, as lowest and best vendor responding to RFP No. 3686, to provide professional services to implement a Service Oriented Architecture (SOA) based Nationwide Health Information Network (NHIN) Platform, at a total 5-year life cycle cost of \$1,240,200.00.

On motion by John Hairston and second by Rodney Pearson that the staff recommendation be approved:

Motion carried; unanimously.

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Agenda Item No. 4: Teresa Washington and Will Simpson, Interim Chief Systems Information Officer, presented Project No. 40048, the evaluation and recommendation of proposals received in response to Letter of Configuration (LOC) No. 40048-3671 issued October 23, 2012, for the acquisition of professional services to manage and support the EBT/e-Payment Systems for the **MISSISSIPPI DEPARTMENT OF HUMAN SERVICES (MDHS).** The staffs of ITS and MDHS jointly recommend the selection of Ciber, Inc. as lowest and best vendor responding to LOC No. 40048, for the acquisition of professional services to manage and support the EBT/e-Payment Systems, at a total 3-year lifecycle cost of \$1,173,000.00.

On motion by Rodney Pearson and second by Tom Wicker that the staff recommendation be approved:

Motion carried; unanimously.

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Agenda Item No. 5: Donna Hamilton and Christian Pruett, Assistant Executive Director for eLearning and Instructional Technology, presented the evaluation and recommendation of RFP

No. 3692-39877 for the acquisition of a Learning Management System for the **MISSISSIPPI COMMUNITY COLLEGE BOARD (MCCB)**. The staffs of ITS and MCCB jointly recommend the selection of Instructure, Inc. as lowest and best vendor responding to RFP No. 3692, to provide a hosted Learning Management System, at a total 5-year lifecycle cost of \$4,306,209.60.

On motion by John Hairston and second by Tom Wicker that the staff recommendation be approved:

Motion carried; unanimously.

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The Board acknowledged Agenda Item No. 6 regarding the *Information Technology Positions by Agency and Occupational Analysis* Reports as of October 31, 2012.

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The Board acknowledged Agenda Item No. 7 regarding the summary of equipment, software and services, exemptions and sole source procurements approved by the ITS Executive Director.

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The Board discussed Agenda Item No. 8 regarding verification of quorum for next ITS Board Meeting scheduled for Thursday, January 17, 2013.

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On motion by Rodney Pearson and second by Lynn Patrick that the following per diem and expenses be approved:

Derek Gibbs - per diem and expenses for 1 day;

Board Meeting, December 20, 2012.

John Hairston - per diem and expenses for 1 day;

Board Meeting, December 20, 2012.

Lynn Patrick - per diem and expenses for 1 day;

Board Meeting, December 20, 2012.

Rodney Pearson - per diem and expenses for 1 day;

Board Meeting, December 20, 2012.

Tom Wicker - per diem and expenses for 1 day;

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Motion carried; unanimously.

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The Mississippi Department of Information Technology Services Board reconvened in the Conference Room on the 2<sup>nd</sup> Floor of the ITS Office Building, 3771 Eastwood Drive, Jackson, Mississippi 39211, on Thursday, December 20, 2012, at 12:30 p.m. for a planning session.

Members Present:

Derek Gibbs, Chairman

Rodney Pearson, Vice-Chairman

Lynn C Patrick

Thomas A. Wicker

Members Not Present:

John Hairston

Legislative Advisors Present:

Senator Sampson Jackson, II

Representative Gary V. Staples

Staff Members Present:

Craig Orgeron, ITS Executive Director

Michele Blocker, Chief Administrative Officer

Lynn Ainsworth, Information Systems Services (ISS) Division Director

Jay White, Information Security Division Director

Laura Pentecost, Data Services Division Director

David Johnson, Internal Services Division Director

Jimmy Webster, Strategic Services Division Director

Others Present:

Joey Songy, Mississippi Office of the Governor

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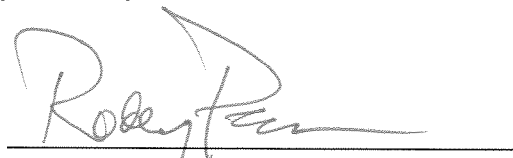
Derek Gibbs called the meeting to order. No actions were taken by the Board.

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There being no further business, the meeting was adjourned by Derek Gibbs.

A handwritten signature in dark ink, appearing to read 'Derek Gibbs', written over a horizontal line.

Derek Gibbs, Chairman

A handwritten signature in dark ink, appearing to read 'Rodney Pearson', written over a horizontal line.

Rodney Pearson, Vice-Chairman